

**GROTON PUBLIC LIBRARY  
LIBRARY BOARD MEETING**

Wednesday, December 16, 2015

Groton Public Library

7:00 p.m., Director's Office

- I) Call to order
- II) Roll call
- III) Public Comments
- IV) Communications
- V) Approval of minutes of the November 18, 2015 Library Board meeting.
- VI) Review of November statistics
- VII) Director's Report
  - A. Library renovation project
    - i) Quisenberry Arcari presented architectural plans and designs for interior finishes for the local history room, computer lab and public computer area. Final plans should be delivered to Public Works by the end of December.
    - ii) The 2015 Neighborhood Assistance Act approved contributions were announced by the State of CT. GPL received \$56,118.46 from Groton Utilities and \$5,611.85 from Eversource.
  - B. Book Sale News
    - i) The Library book sale (November 6- 10) raised \$3,167.25. The funds have been added to the Library's Donation Trust Fund.
    - ii) Book donations will not be accepted until the building renovations are completed since the book storage area will be used to house the local history collection during the construction period.
  - C. Personnel
    - i) Kathy Greenleaf retired from her position as Administrative Assistant on November 27 after 32 years with the Library.
    - ii) Linda Darrington, formerly with Public Works, has been hired as a Financial Assistant II and begins work at the Library on December 14.

VIII) New Business

IX) Old Business

- A. Report on overdue fines charged at other Connecticut libraries.

X) Adjournment